

# Walton Road Baptist Church

## APPLICATION FOR EMPLOYMENT

PLEASE PRINT AND COMPLETE FORM IN DETAIL. PLEASE BE SPECIFIC AND FILL IN ALL APPROPRIATE BLANKS. ALL INFORMATION GIVEN WILL BE HELD IN STRICT CONFIDENCE

NAME (LAST, FIRST, MIDDLE) \_\_\_\_\_ NAME CALLED BY \_\_\_\_\_ APPLICATION DATE \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_ YEARS AT THIS ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ ( ) \_\_\_\_\_ - \_\_\_\_\_ TEL. NO. \_\_\_\_\_ SOCIAL SECURITY NO. \_\_\_\_\_

PRIOR ADDRESSES (WITH CITY, STATE AND ZIPCODE) OVER PAST 5 YEARS (Reverse Order)	How long did you live there?
1.	
2.	
3.	
4.	

DO YOU HAVE THE LEGAL RIGHT TO WORK PERMANENTLY IN THE U.S.? YES NO  
IF NO, EXPLAIN

HAVE YOU EVER BEEN CONVICTED OF A CRIME? YES NO  
IF YES, EXPLAIN.

### EDUCATION

TYPE OF SCHOOL	NAME AND LOCATION OF SCHOOL	MAJOR SUBJECTS STUDIED	DATES ATTENDED	YEAR COMPLETED	DEGREE RECEIVED

### ADDITIONAL COURSES OR GRADUATE STUDIES

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### WORK EXPERIENCE

(START WITH PRESENT POSITION AND WORK BACK)

Company NAME	TYPE OF BUSINESS	ADDRESS	CITY, STATE & ZIP	PHONE	Position Held	Starting/Wage or

IF LEAVING PRESENT JOB, EXPLAIN

WHAT HAVE YOU MOST ENJOYED WITH PREVIOUS POSITIONS?

WHAT HAVE YOU LEASE ENJOYED WITH PREVIOUS POSITIONS?

ADDITIONAL COMMENTS ABOUT POSITIONS HELD

MAY WE CONTACT YOUR PRESENT EMPLOYER? Yes No

MAY WE CONTACT YOUR PREVIOUS EMPLOYER(S)? Yes No

SUMMARY OF COMPUTER EXPERIENCE AND SOFTWARE PROGRAMS YOU HAVE USED

**ACTIVITIES**

INDICATE MEMBERSHIP, DEGREES OF PARTICIPATION, AND OFFICES HELD SINCE LEAVING SCHOOL IN CIVIC, PROFESSIONAL, SOCIAL, ATHLETIC OR OTHER ORGANIZATION OR ACTIVITIES.

CURRENT HOBBIES AND RECREATIONAL ACTIVITIES

IN WHAT AREAS DO YOU FEEL YOU ACCEL AT?

WHAT ARE YOUR PLANS FOR THE FUTURE?

ARE THERE ANY OTHER EXPERIENCES, SKILLS OR QUALIFICATIONS WHICH YOU FEEL WOULD ESPECIALLY FIT YOU FOR WORK WITH OUR CHURCH?

**WAGE**

WHAT IS YOUR WAGES PER HOUR REOUIREMENT? \$ \_\_\_\_\_

HOW MANY HOURS A WEEK DO YOU WANT TO WORK? \_\_\_\_\_ MIN. \_\_\_\_\_ MAX.

**AGREEMENT & SIGNITURE**

By signing this application, I certify: That this application is complete and accurate to the best of my knowledge and that I have not made any attempt to conceal information and that falsification could be cause for dismissal. Further, Walton Road Baptist Church or its agents may request employment information from my previous employers and persons or corporations who provide information related to my previous employment and will be released from any liability or damage. I realize that if I am hired, Walton Road Baptist Church reserves the right to terminate my employment whenever the need arises.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE